**DOSSIER FORMATS**

**TECHNICAL BID – 1**

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| --- | --- | --- | --- |
| **Sl. No.** | **Company details** | | |
| 1 | Name of the company/Firm |  | |
| 2 | Full Address |  | |
| 3 | Address of Contact person for correspondence (Telephone, Email) | Address |  |
| Phone No. |  |
| Email |  |
| 4 | Name & Address of the local Supplier, if any with (Telephone, Fax, Email) | Address |  |
| Phone No. |  |
| Fax No. |  |
| Email |  |
| 5 | Are you a manufacturer/  Authorized Agent? |  | |
| 6 | Is annual production capacity double the quantity of each item in the tender document? | Yes / No | |
| 7 | Turnover of the company for the past**:** Five years? | **Year** | **Turn-over (in Cores)** |
| **2015-16** |  |
| **2014-15** |  |
| **2013-14** |  |
| **2012-13** |  |
| **2011-12** |  |
| 8 | Whether the company is accredited for quality(Eg. ISO)(**Copies of certificates are to be enclosed**) | Yes / No | |
| 9 | Whether the company has a valid certificate for Good Manufacturingpractice | Yes / No | |
| 10 | Whether the company has minimum of 3 years market standing as manufacturer/ direct importer for each drug quoted | Yes / No | |
| 11 | Do you have a current valid license for the product quoted? | Yes / No | |
| 12 | Have you enclosed documentary evidence for the existence of the firm? | Yes / No | |
| 13 | Have you submitted authorization letter nominating officer on behalf of the firm | Yes / No | |
| 14 | Is there any general call back of any of the products of the company from the market? | Yes / No | |
| 15 | Whether any product of the company is Black listed by the Government | Yes / No | |
| 16 | Copy of PAN card and GST registration certificate enclosed | Yes / No | |
| 17 | IT returns of last 3 years enclosed | Yes / No | |
| 18 | Any other information | Yes / No | |

**(Wherever you have specified YES give details and attach copies of documents as needed)**